

2018-19

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college has a dedicated Building Committee to supervise the maintenance and upkeep of buildings.

The support staffs regularly clean and check the furniture. In case of any repairs local carpenters are brought in for doing repairing work.

The electricity and power devices are maintained by a trained in-house electrician. Every measure is taken to ensure safety and economical use of power.

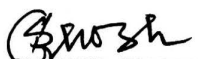
Technical personnel are engaged for repairs, maintenance and up-gradation of computer systems and peripherals as and when required.

The decision to procure new reading materials for the library is taken by the library committee after receiving advice and feedbacks from the different departments. Different publishers and vendors are consulted so that minimum expenditure can be ensured for maximum volumes. CCTV setup has been made this year for comprehensive security in the college campus. At present college has no AMC plan with vendor but college seek help from experts for maintenance of computers, Laptops, Printers, servers and LAN connection.

Routine committee prepare timetable and make allotment for classrooms.


Regarding college sports facilities, the college has its own playground and well equipped gymnasium. Physical education department with the help of temporary labour try to maintain these facilities.

The college library is fully automated with the ILMS software SOUL version 2.0 which is completed in the year 2012 -13. Text and reference books are purchased on regular basis to meet the requirement of the students. Regular meeting of library and academic council are held and they decide over the requirement of books received from various departments. Library has a small reading room for the students and teacher with sitting capacity of 94 persons at a time.

 14.7.2021
(Dr. SUKDEB GHOSH)

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